

**SHIPS POINT IMPROVEMENT DISTRICT
BYLAW NO 116**

A bylaw to provide for the establishment and operation of a fire department.

The Trustees of the Ships Point Improvement District ENACT AS FOLLOW:

1. In this bylaw, words and phrases shall be construed as specified hereunder:

"Apparatus" - means any vehicle provided with machinery, devices, equipment or materials for fire fighting and assistance response as well as vehicles used to transport firefighters or supplies.

"Board" - means the Trustees for the improvement district.

"Equipment" - means any tools, contrivances, devices, or materials used by the fire department to combat an incident or other emergency.

"Fire Chief" - means the member appointed as head of the fire department

"Fire Protection" - means all aspects of fire safety including but not limited to fire prevention, firefighting or suppression, pre-fire planning, fire investigation, public education and information, training, or other staff development.

"Incident" - means a fire or situation where a fire or explosion is imminent and includes assistance response circumstances described in Section 7 or any other situation presenting a danger or possible danger to life or property and to which the fire department has responded.

"Member" - means any person that is a duly appointed member of the fire department.

"Mutual Aid Agreement" - means a written agreement that provides for the sharing of supplies, equipment, personnel and information across jurisdictional boundaries.

2. There is hereby established a fire department to be known as the Ships Point Volunteer Fire Department.

3. The Fire Chief shall be appointed by the Board.

4. Other officers and members as the Fire Chief deems necessary, may be appointed to the fire department with approval of the Board.

5. The Fire Chief may appoint other officers of the fire department to act as Fire Chief on his behalf.

6. The jurisdiction of the Fire Chief and the officers and members of the fire department will extend to the area and boundary of the Ships Point Improvement District. The jurisdiction may go beyond the area and boundary of the improvement district if requested by an outside government agency or is covered by a Mutual Aid Agreement (MAA) previously approved by the Board.

7. The authority in Section 6 may only be exercised in relation to the following services:
 - (a) fire suppression
 - (b) first response to medical emergencies
 - (c) motor vehicle incidents
 - (d) public service
8. The authority in Section 6 may be only exercised if a local government does not provide the same service in that area.
9. The Fire Chief has complete responsibility and authority over the fire department subject to the direction and control of the Board to which he shall be responsible and, he shall be required to carry out all fire protection activities, assistance response and such other activities as the Board directs including, but not limited to:
 - (a) first response to medical emergencies
 - (b) mutual aid to other fire services
 - (c) motor vehicle incidents
 - (d) public service
10. The Fire Chief, subject to ratification by the Board, shall establish guidelines, policies and committees necessary for the proper organization and administration of the fire department, including, but not limited to:
 - a) use, care and protection of fire department property
 - b) efficient and safe operations of the fire department
11. The Fire Chief, or in his absence, the senior ranking member present, shall have control, direction and management of all fire department apparatus, equipment or manpower assigned to an incident and where a member is in charge, he/she shall continue to act until relieved by an officer authorized to do so.
12. The Fire Chief shall take responsibility for all fire protection matters including the enforcement of the Fire Services Act and regulations thereunder and shall assume or designate the responsibilities of the Local Assistant to the Fire Commissioner.
13. Officers and members of the fire department shall carry out duties and responsibilities assigned to the fire department by the Board, and the Fire Chief shall report to the board on the operations of the fire department or on any other matter in the manner designated by the Board.
14. The Board shall determine the remuneration of all members of the fire department.
15. Any member of the fire department may be suspended or discharged by the Fire Chief at any time he may deem such action necessary for the good of the fire department, provided however, that the member so discharged or suspended by the Fire Chief, may within seven days, appeal in writing to the Board which shall within two weeks hold a hearing and either order that the member so suspended or discharged be reinstated, or that the action of Fire Chief is confirmed.

16. The Fire Chief, or any other member in charge at a fire is empowered to cause a building, structure or thing to be pulled down, demolished or otherwise removed if he deems it necessary to prevent the spread of fire.
17. The Fire Chief, or any other member in charge at an incident, is empowered to enter premises or property where the incident occurred and to cause any member, apparatus, or equipment of the fire department to enter, as he deems necessary, to combat, control or deal with the incident.
18. The Fire Chief, or any other member in charge at an incident, is empowered to enter, pass through or over buildings or property adjacent to an incident and to cause members of the fire department and the apparatus and equipment of the fire department to enter or pass through or over buildings or property, where deemed necessary to gain access to the incident or to protect any person or property.
19. The Fire Chief, or the member in charge at an incident, may at his discretion, establish boundaries or limits and keep persons from entering the area within the prescribed boundaries or limits.
20. No person shall enter the boundaries or limits of an area prescribed in accordance with section 19 unless he has been authorized to enter by the Fire Chief or the member in charge
21. The Fire Chief, or member in charge, at an incident may request peace officers to enforce restrictions on persons entering with the boundaries or limits outlined in section 20.
22. No person at an incident shall impede, obstruct, or hinder a member of the fire department or other person assisting or acting under the direction of the Fire Chief or the member in charge.
23. No person shall damage or destroy fire department apparatus or equipment.
24. No person at an incident shall drive a vehicle over any equipment without permission of the Fire Chief or member in charge.
25. No person shall falsely represent himself or herself as a fire department member.
26. No person shall obstruct or otherwise interfere with access roads or streets or other approaches to any incident, fire hydrant, cistern or body of water designated for fire fighting purposes.
27. Fire Chief or the member in charge of an incident may request persons who are not members to assist in extinguishing a fire, removing furniture, goods, and merchandise from any building on fire or in danger thereof and in guarding or securing same and in demolishing a building of structure at or near the fire or other incident.
28. The Fire Chief or member in charge of an incident is empowered to commandeer privately owned equipment which he considers necessary to deal with an incident.

29. Every person who violates any of the provisions of this bylaw, or who suffers or permits any act or thing to be done in contravention or in violation of any of the provisions of this bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provision of this bylaw, or who does any act or thing or omits an act or thing thus violating any or the provision in this bylaw shall be deemed to have committed an offence, and upon a summary conviction is liable to a penalty in accordance with the Offence Act.

30. This bylaw may be cited as Bylaw No. 116 the "Fire Department Establishment and Operations Bylaw." And repeals Bylaw No. 67 the "Fire Department Establishment and Operations Bylaw" passed by the Trustees of November 9, 2005.

INTRODUCED and giving first reading by the Trustees on the 14th day of December, 2022.

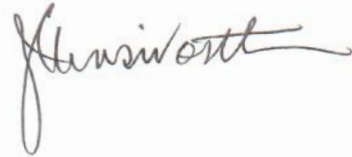
RECONSIDERED and finally passed by the Trustees on the 14th day of December, 2022.

A true copy of Bylaw No. 116
registered in the office of the
Inspector of Municipalities this
20th day of February 2023



Deputy Inspector of Municipalities

Chairperson, Board of Trustees



Office Administrator

